

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**MINUTES – REGULAR MEETING**

May 10, 2022 – 7:00 PM – MHS Auditorium

A meeting of the Board of Education will be held this day in the MHS Auditorium. The order of business and agenda for the meeting are:

**I. CALL TO ORDER – Board of Education President Jeanne Lombardino – 7:00 p.m.**

**II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino**

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 12, 2022, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL**

**Present:** Debra Babich, Rikki Erickson, Kristen Gall, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Josephine Pschar

**Also Present:** Dr. Jamil Maroun, Superintendent; Daniel Hemberger, Assistant Superintendent

**Absent:** Sharon Lukac

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the Regular and Executive Session Minutes of the following meeting: April 27, 2022**

**Mrs. Lombardino made motion to approve the minutes. The motion was seconded by Mrs. Pschar and approved by unanimous voice vote.**

**VI. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Jamil Maroun**

- **Suspension/HIB Report**

- Dr. Maroun noted that behavior has been an issue this year. District wide, there were 5 out of school suspensions and 12 in school suspensions. Code of Conduct and Behavior Matrixes will be re-evaluated.
- No HIB's to report since the April 27<sup>th</sup> meeting.
- Dr. Maroun spoke about additional day off - May 31<sup>st</sup>.
- He also spoke about QSAC, the biweekly District newsletter, website relaunch, awarded bid to Aramark, the rejected bids for the kitchen floor updates, the rejected bid for the Weston School roof project, Weston's 60<sup>th</sup> Birthday Celebration, MHS Drama Club Production of Grease and the updates to the boiler and auditorium conversion at Weston School.
- Dr. Maroun also took a few minutes to introduce our new Assistant Superintendent, Kelli Eppley.
- Student Report (Student Representative – Brandon Alvarado)
  - Gave Spring sports updates on MHS Baseball, Softball and Track and Field.

- o Gave update on upcoming Activities: MHS Drama Club Production of Grease, MHS Class Car Washes, MHS/ABIS Spring Concert, Weston School Field Day, MHS Prom, Roosevelt School Spring Concert, Weston School & Roosevelt School Carnival
- AP Capstone
  - o Four MHS seniors spoke about their research projects.

**VII. PUBLIC COMMENT** – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:28 p.m. Mrs. Lombardino moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public on agenda items only.

No comment from the public.

At 7:28 p.m. Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

#### **VIII. COMMITTEE REPORTS:**

**A. Policy Committee:** Sharon Lukac, *Chairperson*

No report.

**B. Curriculum and Instruction Committee (Student Activities):** *Chairperson*

No report.

Mrs. Lombardino moved items B1, B2, and B4 as follows:

**B-1 RESOLVED**, the Board of Education approves the following position:

Position	Program	Compensation	Dates	Source
One (1) HS AP Calculus Teacher	Mock testing for AP Calculus	Two (2) Days – Four (4) hours per day @ \$37.50 per hour	April 2022	11-140-100-101-050-006-000

**B-2 RESOLVED**, the Board of Education approves the following position for Summer 2021 with staffing as indicated:

Position	Program	Compensation	Dates	Source
Four (4) School Nurses	Summer Work (Weston, Roosevelt, ABIS & MHS)	Not to exceed two (2) days each @ the per diem rate	Summer 2022	11-000-213-100-000-000-000

**Mrs. Lombardino moved Item B3 as follows:**

**B-3 RESOLVED**, the Board of Education approves the following Manville School District Curriculum Writing Positions with staffing as indicated:

<b>Position</b>	<b>Program</b>	<b>Compensation</b>	<b>Dates</b>	<b>Source</b>
Teacher(s)	To Write Health Curriculum Grades 5, 6, 7 & 8	Five (5) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Physical Education Curriculum Grades 5, 6, 7 & 8	Fifteen (15) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Band 5-8 Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Chorus 5-8 Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write General Music Curriculum Grades 6 & 7	Thirty (30) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write General Music Curriculum - Grade 5	Five (5) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Guitar 8 Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Keyboarding Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Art Curriculum Grades 5, 6, 7 & 8	Five (5) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Spanish Curriculum Grade 5	Seven and one-half (7.5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Spanish Curriculum Grade 6	Five (5) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Entrepreneurship, Investing & Financial Independence	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Banking & Business Accounting Curriculum	Thirty (30) Hours each course @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Financial Literacy Curriculum	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Introduction to Business Management Curriculum	Ten (10) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Sports & Entertainment Marketing Curriculum	Twenty (20) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write AP Computer Science Principles & Architecture II Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Intro to Programming & Intro to Web Development Curriculum	Fifteen (15) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Robotics II, Robotics III, Robotics IV Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER

Teacher(s)	To Write Yearbook Publishing Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Computer Aided-Drafting I (Architecture I), Robotics I, Tech Applications & Design I (Engineering Design I) Curriculum	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Strength & Conditioning Curriculum	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Health Curriculum Grades 9,10,11,12	Five (5) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Physical Education Curriculum – Grades 9-12	Twenty (20) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Audio Recording & Audio Production Curriculum	Fifteen (15) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Chorus & Concert Choir Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Concert Band Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Guitar II, Guitar III, Guitar Lab, Piano II, Piano Curriculum	Fifteen (15) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Wind Ensemble Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write AP Studio Art, Digital Photography, Video Production III & Video Production IV Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Digital Photography, Curriculum	Fifteen (15) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Video Production I & Video Production II Curriculum	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Computer Graphics & Advanced Computer Graphics Curriculum	Ten (10) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Drawing, Advanced Drawing, Painting, Advanced Painting, Sculpture & Advanced Sculpture Curriculum	Ten (10) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Color and Design & Traditional Crafts Curriculum	Ten (10) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write AP Spanish Language and Culture Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Heritage Spanish A & Heritage Spanish B Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write French I, French II, French III, French IV Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER

Teacher(s)	To Write Spanish II, Spanish III & Spanish IV Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Russian I Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Health Curriculum Grades 3 & 4	Seven and one-half (7.5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Physical Education Curriculum – Grades 3 & 4	Five (5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Music Curriculum Grades 3 & 4	Seven and one-half (7.5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Science Curriculum Grades 3 & 4	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Social Studies Curriculum – Grades 3 & 4	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Art Curriculum Grades 3 & 4	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Spanish Curriculum Grade 3	Five (5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Spanish Curriculum Grade 4	Seven and one-half (7.5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Science Curriculum Grades 5, 6, 7 & 8	Ten (10) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Social Studies Curriculum - Grades 7 & 8	Ten (10) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Social Studies Curriculum - Grades 5 & 6	Twenty (20) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Physics & AP Physics Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Forensics Curriculum	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Environmental Science & AP Environmental Science Curriculum	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Anatomy & Physiology Curriculum	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Biology Curriculum	Twenty (20) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Chemistry Curriculum	Thirty (30) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Engineering & Design I Curriculum	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER

Teacher(s)	To Write Engineering & Design II Curriculum	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Computer Programming Curriculum Grade 8	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Current World Issues Curriculum - Grade 8	Fifteen (15) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Research & Decision-Making Curriculum – Grade 7	Seven and one-half (7.5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Technology Safety and Ethics Curriculum - Grade 5	Seven and one-half (7.5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Web Literacy Curriculum Grade 6	Seven and one-half (7.5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write STEM Curriculum	Seven and one-half (7.5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Design Challenge Curriculum	Five (5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write US History I & US History I Honors Curriculum	Ten (10) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write US History II, AP US History, World History & AP US Government Curriculum	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write World History Honors Curriculum	Five (5) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write World History Curriculum	Twenty (20) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write AP Psychology & Human Behavior Curriculum	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Criminal Justice Curriculum	Ten (10) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Economics Curriculum	Ten (10) Hours @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Health Curriculum Grades K, 1 & 2	Seven and one-half (7.5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Physical Education Curriculum – Grades K, 1 & 2	Five (5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Music Curriculum Grades K, 1 & 2	Seven and one-half (7.5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Science Curriculum Grades K, 1 & 2	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Social Studies Curriculum Grades K, 1 & 2	Twenty (20) Hours each @ the negotiated rate	May 2022	ESSER

Teacher(s)	To Write Art Curriculum Grades K, 1 & 2	Five (5) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write ESL Curriculum Grades K-2, 3-4, 5-8	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write ESL I, ESL II & ESL III Curriculum Grades 9 - 12	Thirty (30) Hours each @ the negotiated rate	May 2022	ESSER

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

**AYES:** Debra Babich, Rikki Erickson, Kelly Harabin, Timonty Kenyon, Jeanne Lombardino, Josephine Pschar

**NAYES:** None

**ABSTAIN:** Kristie Gall

**ABSENT:** Sharon Lukac

**B-4 RESOLVED**, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#22	Morris Union Jointure Commission – DLC Warren	June 28, 2022 – August 9, 2022	Services described in IEP	\$16,637.00

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

**AYES:** Debra Babich, Rikki Erickson, Kristie Gall, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Josephine Pschar

**NAYES:** None

**ABSENT:** Sharon Lukac

**C. Negotiations Committee:** Jeanne Lombardino, *Chairperson*

No report.

Mrs. Lombardino moved item C1 as follows:

**C-1 MANVILLE EDUCATION ASSOCIATION (MEA) REVISED MOA AND SALARY GUIDES FOR INSTRUCTIONAL AIDES 2021-2024**

**RESOLVED**, The Manville Board of Education approves the 2021-2024 Revised Memorandum of Agreement and Salary Guides between the Manville Board of Education and the Manville Education Association (MEA).

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

**AYES:** Debra Babich, Rikki Erickson, Kristie Gall, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Josephine Pschar

**NAYES:** None

**ABSENT: Sharon Lukac****D. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

**No report.**

**Mrs. Lombardino moved items D1 through D15 as follows:**

**D-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

<b>Name</b>	<b>Position</b>	<b>Action</b>	<b>Effective Date</b>
Robert Longstreet	Music Teacher	Retirement	June 30, 2022
Guy Ratki	Grade 4 Teacher Roosevelt	Resignation	June 30, 2022
Kristina DiNardo	Grade 1 Teacher Weston	Paid Leave of Absence followed by an Unpaid Leave of Absence in accordance with FMLA	May 2, 2022 – June 30, 2022
Dana Bohler	Preschool Teacher Weston	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in accordance with NJFLA	On or about September 1, 2022 – January 2, 2023
Robert Pycior	School Social Worker MHS	Unpaid Leave of Absence in accordance with FMLA	September 12, 2022 – November 30, 2022
Jeffrey Ruggini	Social Studies Teacher MHS	Unpaid Leave of Absence in accordance with FMLA	September 12, 2022 – November 23, 2022

**D-2 RESOLVED**, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Compensation</b>	<b>Effective Dates</b>
Kelli Eppley	Assistant Superintendent	CE School Administrator	\$142,000, <i>pro-rated</i>	On or about July 10, 2022 – June 30, 2023

**D-3 RESOLVED**, the Board of Education approves the student listed below as a Student Teacher in the Manville School District during the 2022 – 2023 School Year as follows:

<b>Name</b>	<b>College/University</b>	<b>Student Teaching Period</b>	<b>School</b>
Megan Jannone	TCNJ	8/30/22 – 10/18/2022	Weston/Roosevelt
Nikolette Sciancalepore	TCNJ	10/19/2022 - 12/09/2022	Weston/Roosevelt
Manon Mincieli	TCNJ	8/30/2022 – 12/09/2022	Roosevelt
Nicole Komar	TCNJ	8/30/2022 – 12/09/2022	Weston



**D-4 RESOLVED**, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Joseph Meiman	Mock testing for AP Calculus	Two (2) Days – Four (4) hours per day @ \$37.50 per hour	April 2022
Jesse Michalski	Video Production for Graduation	\$37.50 per hour Not to exceed 15 hours	Spring 2022
Aurora Scanlon (replacing K. DiNardo)	After School Duty Weston School	Stipend as per Contract	May 2, 2022 – June 30, 2022

**D-5 RESOLVED**, the Board of Education approved the following Manville School District Department Leaders PreK-12 Positions for the 2021 – 2022 School Year, with staffing as indicated:

Position	Program	Compensation	Effective Dates
Courtney Madrigal (replacing K. DiNardo)	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned	\$1300, <i>pro-rated</i>	March 3, 2022 – June 30, 2022

**D-6 RESOLVED**, the Superintendent recommends that non-tenured staff members be awarded contracts for the 2022-2023 school year as designated on attached Addendum I.

**D-7 RESOLVED**, the Superintendent recommends the employment of the tenured staff members for the 2022-2023 school year as designated on attached Addendum II.

**D-8 RESOLVED**, the Superintendent recommends that Annual Contracts be awarded for the 2022 – 2023 school year to the staff members designated on attached Addendum III.

**D-9 RESOLVED**, the Superintendent recommends the contract renewal for the 2022 – 2023 school year for Allison Bogart, Business Administrator/Board Secretary, which received approval from the Executive County Superintendent on May 6, 2022.

**D-10 RESOLVED**, the Board of Education approves the following substitutes for the 2021-2022 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Garrett Cecere	Substitute Teacher / Instructional Assistant	Long Term: \$190 Per Day Teacher: \$125 Per Day Inst. Asst: \$105 Per Day	May 11, 2022 – June 30, 2022

**D-11 RESOLVED**, the Board of Education approves the following Summer Enrichment Program positions, from June 27, 2022 to July 28, 2022 with staffing as indicated:

Position	Program	Compensation	Dates
Erin Harvey Tara Delmonaco	Coordinators of the Manville School District Summer Enrichment Program	Up to 150 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022

**D-12 RESOLVED**, the Board of Education approves the following New Teacher Academy Teacher Leader position for the 2022-2023 school year with staffing as indicated:

Position	Program	Compensation	Dates
Lisa Molina Orion Nolan	To serve as Teacher Leaders for the New Teacher Orientation and New Certified Staff Academy	Up to Two (2) Staff Members not to exceed 90 hours total shared at the negotiated rate	July 1, 2022 – June 30, 2023

**D-13 RESOLVED**, the Board of Education approves the following Extended School Year Programs (Special Education as per Student IEP) for twenty-four (24) days, from June 27, 2022 to July 29, 2022 (off 7/4/2022), with staffing as indicated:

Position	Program	Compensation	Dates
Randi Sullivan Melanie De la Cruz Valerie Zuza	PSD/ABA	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Katelyn Hart Josephine Fendt Kathleen Vaccaro	PSD	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Lianne Chieppa Christine Gorbatak.	LLD Grades K-3	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Wanda Balladares Alison Rydwin.	MD Grades 1-4	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Orion Nolan Megan Lorient. Pauline Clarke	LLD Grades 3-5	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Cheryl Cojocar Christofer Peckhardt	LLD Grades 6-9	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Amanda Rasmussen Elizabeth Boney-Roche.	MD Grades 9-11	Teacher: 120 Hours Instructional Assts.: 96 Hours @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm
Allison Loeser	For Programs Above As Per IEP	As Needed Per IEP @ the negotiated rate	6/27 to 7/29/2022
Lori Wighard	For Programs Above As Per IEP	As Needed Per IEP @ the negotiated rate	6/27 to 7/29/2022
Carole Ottens	For Programs Above As Per IEP	As Needed Per IEP @ the negotiated rate	6/27 to 7/29/2022
Gina Dawson	For All Programs Above	96 hours @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm

**D-14 RESOLVED**, the Board of Education approves the following positions for the Child Study Team members to conduct summer evaluations with staffing as follows:

Position	Program	Compensation	Dates
Laura Coffey Sandra Peckhardt (shared position)	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022
Christine Clark Ifat Sade (shared position)	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022
Robert Pycior Marylin Orejuela	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022
Maureen Tanko Siobhan McLaughlin Emily Eick (shared position)	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022

**D-15 RESOLVED**, the Board of Education rescinds the employment contract for Camryn Murphy, Social Studies Teacher, Manville High School.

**The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:**

**AYES:** Debra Babich, Rikki Erickson, Kristie Gall, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Josephine Pschar

**NAYES:** None

**ABSENT:** Sharon Lukac

**E. Finance and Facilities Committee:** Kelly Harabin, *Chairperson*

**Mrs. Harabin reported that there was no meeting as of yet this month. The meeting has been rescheduled for May 24<sup>th</sup>.**

**Mrs. Harabin moved items E1 through E15 as follows:**

#### **E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION**

##### RESOLUTION

**WHEREAS**, the Board of Education has received the reports of the treasurer and secretary for the month of March 2022:

**WHEREAS**, these reports show the following balances on March 31, 2022:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$8,349,678.31	
(11) Current Expense		\$1,413,064.26
(12) Capital Outlay		\$0.00
(13) Special Schools		\$8,652.00

(20) Special Revenue Fund	(427,884.07)	\$3,600,483.24
(30) Capital Projects Fund	(1,882,609.83)	\$101,825.31
(40) Debt Service Fund	\$2,225.03	\$0.00
<b>TOTAL</b>	<b>\$6,041,409.44</b>	<b>\$5,124,024.81</b>

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

## E-2 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3142	5/3/2022	Edvocate	\$1,212.00
		<b>Total</b>	<b>\$1,212.00</b>

## E-3 APPROVAL OF 2022-2023 YEARLY APPOINTMENTS AND CONTRACTS

### 1. APPOINTMENT OF CUSTODIAN OF RECORDS

RESOLVED, the Board of Education designates the **Business Administrator/Board Secretary** to serve as custodian of records for the Manville Board of Education for the 2022 – 2023 school year.

### 2. AUTHORIZATION TO IMPLEMENT SCHOOL BUDGET

RESOLVED, the Board of Education authorize the Superintendent and Business Administrator to implement the **2022-2023 School District Budget** as pursuant with local Board Policies and State regulations.

### 3. APPROVAL OF EDUCATIONAL DATA

RESOLVED, the Board of Education approves participation in the **Ed-Data New Jersey Cooperative Pricing System #26EDCP** for bidding supplies for the 2022-2023 school year. It is further recommended that Educational Data Services, Inc., Saddle Brook, New Jersey be retained as coordinating agent in accordance with 18A:18A-11.

### 4. Motion to readopt all **present Board Policies and Bylaws** for the 2022-2023 school year.

### 5. Motion to readopt all **present agreements and contracts** with the Board of Education employees for the 2022-2023 school year.

## 6. AUTHORIZATION TO ENTER INTO STATE CONTRACTS

WHEREAS, the Manville Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29©, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Manville Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS the Manville Board of Education intends to enter into contracts with the Referenced State Contract Vendors (as published by the New Jersey Department of the Treasury) through this resolution and properly executed contracts which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED that the Manville Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (as published by the New Jersey Department of the Treasury) for the 2022-2023 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED that the Manville Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

FURTHER RESOLVED, the Manville School District's Business Administrator is hereby appointed as the Manville School District's Fund Commissioner and is hereby authorized to execute the renewal indemnity and Trust Agreement.

## 7. APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

RESOLVED the Board of Education designates the School Business Administrator, as the **Public Agency Compliance Officer** (PACO) pursuant to N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27.

## 8. APPROVAL OF ACADEMICALLY GIFTED PROGRAM / GUIDANCE PROGRAM

Motion to readopt the **Academically Gifted Program** and the **Guidance and Counseling Program** for the 2022-2023 school year, a copy of which may be found in the Superintendent's Office.

## E-4 PETTY CASH FUNDS FOR 2022-2023

RESOLVED the Board of Education approve the following petty cash amounts for the 2022-2023 school year:

Superintendent	\$300.00
Business Administrator	\$300.00
Special Services	\$300.00
Buildings & Grounds	\$300.00
Curriculum Department	\$300.00
Weston School Principal	\$200.00
Roosevelt School Principal	\$200.00
ABIS Principal	\$200.00
MHS Principal	\$200.00

Technology Department                      \$200.00

#### **E-5 TUITION RATES 2022- 2023**

RESOLVED, the Board of Education approves the following full-time tuition rates for the 2022-2023 school year for out-of-district students attending Manville School District. Transportation for these students will be borne by the home district of each student.

Preschool/K	\$15,000
Elementary (1-5)	\$15,938
Middle School (6-8)	\$16,926
High School (9-12)	\$16,868
Special Education - LLD	\$23,290
Special Education – ERI	\$47,240
Special Education – MD	\$29,597
Pre-School Disabled	\$57,591

#### **E-6 SUBSTITUTE RATES 2022- 2023**

RESOLVED, the Board of Education approves the following rates of pay for the 2022-2023 school year:

Substitute Teachers	\$125.00 per day
Substitute Teachers – Long Term	\$190.00 per day
Substitute Instructional Aides	\$105.00 per day
Substitute Secretaries	\$15.00 per hour
Substitute Custodians	\$15.00 per hour
Non-Public and Bedside Home Instruction	\$37.50 per hour
Nurses	\$250.00 per day

#### **E-7 RESOLUTION AWARDDING FOOD SERVICE CONTRACT**

WHEREAS, the Manville Board of Education has concluded that the proposal submitted by Aramark is the most advantageous to the School District, price and other factors considered; NOW, THEREFORE, BE IT RESOLVED that the Manville Board of Education approve and award a contract for School Food Service Management for the 2022-2023 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion, to Aramark Educational Services, LLC located at 1101 Market Street, 21st Floor Philadelphia, PA 19107. It is the recommendation of the Business Administrator that the Manville Board of Education award the contract to Aramark (hereinafter referred to as the "FSMC"), subject to the following contractual provisions:

The FSMC shall receive, in addition to the costs of operation, a fee of \$0.2023 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC.

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by Aramark is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by Aramark shall be the amount of \$4.095

The per meal management fee of \$0.2023 will be multiplied by total meals.

Aramark guarantees that the return to the District from the Food Service Program for the school year will be \$45,460. If the annual operating statement shows a return less than \$45,460, Aramark will pay the difference between the actual and the guaranteed amount. The FSMC reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis. Financial terms of the Contract are based upon the assumptions as stated in Guarantee Conditions and Assumptions, Paragraph 8, in the Contract. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter into negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

#### **E-8 FACILITY USE REQUESTS**

RESOLVED, the Board of Education approves the following Facility Use Request:

<b>ORGANIZATION</b>	<b>PROGRAM</b>	<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>FEES</b>
MYAL	Manville Horsepower Wrestling	ABIS Wrestling Room	May 9, 2022 – July 28, 2022 M, T, W, Th	5:00 p.m. – 8:00 p.m.	N/A

#### **E-9 APPROVAL ARCHITECT SERVICES FOR ROOF REPLACEMENT**

RESOLVED, the Board of Education approves the agreement with Design Resource Group to provide Architect Services for the roof replacement at Weston Elementary School, at a rate of 8% (approximately \$74,640) of the final construction cost.

#### **E-10 APPROVAL ARCHITECT SERVICES FOR BOILER REPLACEMENT**

RESOLVED, the Board of Education approves the agreement with Design Resource Group to provide Architect Services for the boiler replacement at Weston Elementary School, at a rate of 8% (approximately \$30,696) of the final construction cost.

#### **E-11 APPROVAL ARCHITECT SERVICES FOR HVAC & AUDITORIUM CONVERSION**

RESOLVED, the Board of Education approves the agreement with Design Resource Group to provide Architect Services for the HVAC and auditorium conversion at Weston Elementary School, at a rate of 8% (approximately \$122,160) of the final construction cost.

#### **E-12 APPROVAL ARCHITECT SERVICES FOR KITCHEN FLOOR UPGRADES**

RESOLVED, the Board of Education approves the agreement with Design Resource Group to provide Architect Services for the kitchen floor upgrades at Manville High School and ABIS for a flat fee of \$12,000.

#### **E-13 APPROVAL OF MARKETING SERVICES**

RESOLVED, the Board of Education approves R&J Strategic Communications for Brand Audit & Refresh for the Manville School District in the amount of \$20,000.

**E-14** RESOLVED, the Board of Education approves Dr. Jamil Maroun, Superintendent of Schools, as Acting Business Administrator/Board Secretary. Dr. Maroun is authorized to sign documents on behalf of the district in the absence of Ms. Allison Bogart, Business Administrator/Board Secretary.

**E-15 REJECTION OF BID FOR KITCHEN FLOOR REPLACEMENTS AT ABIS & MANVILLE HIGH SCHOOL – NJDOE #35-3000-065-20-1000 / NJDOE # 35-3000-050-20-3000**

WHEREAS, the Board of Education advertised for bids for the Kitchen Floor Replacements at ABIS & Manville High School;

WHEREAS, on May 10, 2022 bids were opened and read aloud in the Conference Room at Manville High School with the following results:

<b>BIDDERS</b>	<b>BASE BID</b>	<b>TOTAL BID</b>
Apex Enterprises of Union, Inc.	\$245,000	\$245,000
GL Group Inc.	\$195,500	\$195,500

WHEREAS, NJSA 18A:18A-22 states that the Board of Education has the right to reject the bids "if the lowest bid substantially exceeds the cost estimates for the goods or services" and that all bidders be so notified, therefore, be it

RESOLVED, the Board of Education is rejecting all bids for the Kitchen Floor Replacements at ABIS and the Manville High School and will go back out to bid at a later date yet to be determined.

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

**AYES:** Debra Babich, Rikki Erickson, Kristie Gall, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Josephine Pschar

**NAYES:** None

**ABSENT:** Sharon Lukac

**F. Referendum:** Timothy Kenyon, *Chairperson*

Mr. Kenyon reported that the next meeting will be on May 26<sup>th</sup> at Weston School.

**IX. OLD BUSINESS/NEW BUSINESS**

No Old Business to report.

New Business: Mrs. Harabin reported that she would be attending the Delegates Assembly.

**X. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public.**

At 7:33 p.m. Mrs. Lombardino moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public on agenda items only.

Clifford Knapé  
531 Harrison Avenue  
Manville, NJ 08835

- Mr. Knapé inquired as to if there was still a vacancy on the Board. Dr. Maroun responded to Mr. Knapé's inquiry.

At 7:34 p.m. Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

At 7:47 p.m. Mrs. Lombardino motioned to enter Closed Session. Items discussed would be in reference to Item #'s 3 & 8 listed below. No formal action will be taken. The motion was seconded by Ms. Babich and approved by unanimous voice vote.



**XI. CLOSED SESSION** (*if necessary* - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 8:40 p.m. Mrs. Lombardino made a motion to end Closed Session. The motion was seconded by Mrs. Pschar and approved by unanimous voice vote.

**XII. ADJOURNMENT**

At 8:40 p.m. Mrs. Lombardino made a motion to adjourn the meeting. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

Respectfully Submitted,



Dr. Jamil Maroun  
Superintendent of Schools